

**University of Suffolk  
Board of Directors Meeting**

**1.00pm, Monday 25 November 2019  
Boardroom, 6<sup>th</sup> Floor, University of Suffolk, Waterfront Building**

**AGENDA**

- |    |                                                                              |                          |
|----|------------------------------------------------------------------------------|--------------------------|
| 1. | <b>Apologies</b>                                                             | Formal<br>Business       |
| 2. | <b>Declarations of Interests</b>                                             | Formal<br>Business       |
| 3. | A. <a href="#">Minutes of the Board meeting held on 14 October 2019</a> (WP) | Approval                 |
|    | B. <b>Matters arising (WP)</b>                                               | Discussion &<br>Approval |
| 4. | <a href="#">Vice-Chancellor's Update</a> (HL) paper attached                 | Information              |

**Papers for Discussion**

- |    |                                                                                                                                                      |                             |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| 5. | A. <a href="#">Annual Report of the Audit and Risk Committee</a> (PW) <i>Paper attached</i>                                                          | Approval                    |
|    | B. Going Concern Report (STi) <i>Paper attached</i>                                                                                                  | Approval                    |
|    | C. <a href="#">Financial Statements</a> and Report of the External Auditors for 2018/19 (STi) <i>Paper attached (Published elsewhere on website)</i> | Approval                    |
|    | D. Annual Financial Return (STi) <i>Presentation</i>                                                                                                 | Discussion &<br>Approval    |
|    | E. <a href="#">Prevent Duty Compliance Annual Monitoring Review</a> (TG) <i>Paper attached</i>                                                       | Discussion &<br>Approval    |
|    | F. <a href="#">Pay Gap Reporting</a> (SC) <i>Paper attached</i>                                                                                      | Discussion &<br>Approval    |
|    | G. Student Recruitment and Enrolment (TG) <i>Paper attached</i>                                                                                      | Information &<br>Discussion |
|    | H. Operational Plan and Exception Report (HL) <i>Paper attached</i>                                                                                  | Information &<br>Discussion |
|    | I. <a href="#">HR Metrics Annual Report</a> (SC) <i>Paper attached</i>                                                                               | Information &<br>Discussion |
|    | J. <a href="#">Health, Safety and Wellbeing Annual Report Update</a> (TG) <i>Paper attached</i>                                                      | Discussion &<br>Approval    |
|    | K. Compliance with Regulatory Deadlines (TG) <i>Paper attached</i>                                                                                   | Information &<br>Discussion |

- L. OfS Monitoring and Intervention Update (TG) Verbal Information & Discussion

**\* Papers for Information**

6. A. [Governance Action Plan \(TG\) Paper attached](#) Information
- B. Audit and Risk Committee Minutes (7, 18 and 25 October 2019) (PW) *Paper attached* Information
- C. Foundation Board Minutes (8 October 2019) (MP) *Paper attached* Information
- D. Company Seal Register (TG) *Paper attached* Information
- E. [Directors Register of Attendance \(TG\) Paper attached](#) Information

7. **Any Other Business**

8. **Dates of Next Meetings:**

Thursday 16 January 2020 – 14.00 – 16.00 (additional meeting – may be cancelled if not required)

Wednesday 1 April 2020 – 13.00

Thursday 16 July 2020 – 13.00

Tuesday 27 October 2020 – 13.00

Tuesday 24 November 2020 – 13.00

**\*** Papers for information are for report only and will not be discussed at the meeting. If you would like to open an agenda item for discussion, please contact the Chair and Secretary at least 48 hours prior to the meeting