

**University of Suffolk  
Board of Directors Meeting**

**1.00pm, Tuesday 28 November 2023  
W310,**

**AGENDA**

- |           |  |                             |
|-----------|--|-----------------------------|
| <b>1.</b> | <b>Apologies</b>   | Formal<br>Business          |
| <b>2.</b> | <b>Declarations of Interests</b>   | Formal<br>Business          |
| <b>3.</b> | <b>A. Minutes of the Board meeting held on <a href="#">31 October 2023</a> (IA)<br/>(<i>Agree minutes for publication</i>)</b> | Approval                    |
|           | <b>B. Matters arising (IA)</b>   | Discussion &<br>Approval    |
| <b>4.</b> | <b>Standing Items</b>  |                             |
|           | <b>A.</b> Vice-Chancellor's Update (HL) ( <i>Paper attached</i> )  | Information                 |
|           | <b>B.</b> Student Recruitment and Enrolment (TG) <i>Paper attached</i>   | Information &<br>Discussion |
| <b>5.</b> | <b>Presentation</b>  |                             |
|           | <b>A.</b> Current Projects Presentation (MD/TG/HL) ( <i>Verbal</i> )   | Information &<br>Discussion |
| <b>6.</b> | <b>Financial Context/Proposals</b>   |                             |
|           | <b>A.</b> Financial Context (JK) <i>Paper attached</i>   | Discussion &<br>Approval    |
|           | <b>B.</b> LSC London Campus Business Case (MD) <i>Paper attached</i>   | Discussion &<br>Approval    |
| <b>7.</b> | <b>Annual/Monthly Reports/Updates</b>  |                             |
|           | <b>A.</b> People Reporting 2022/23 (JB) <i>Papers attached</i>   | Discussion &<br>Approval    |
|           | I. People and OD Annual Report and Metrics   |                             |
|           | II. Equality, Diversity and Inclusivity Annual Report  |                             |
|           | III. Gender Pay Gap Infographic  |                             |
|           | IV. Annual Remuneration Statement (AS)   |                             |
|           | <b>B.</b> Annual Report of the Audit and Risk Committee (PW) <i>Paper attached</i>   | Discussion &<br>Approval    |

C.	Financial Statements and Report of the External Auditors (incl Going Concern and Modern Slavery Statement) (JK) <i>Paper attached</i>	Discussion & Approval
D.	Prevent Duty Compliance Annual Data Return and Safeguarding Report (TG) <i>Paper attached</i>	Discussion & Approval
E.	Annual Health and Safety Report (TG) <i>Paper attached</i>	Discussion & Approval
F.	University of Suffolk Dental CIC Update (SH) <i>Verbal</i>	Information & Discussion
<b>8.</b>	<b>Governance</b>	
A.	Update on the Vice-Chancellor's Recruitment Committee (IA) <i>Verbal</i>	Information & Discussion
B.	Recommendations of the Nominations Committee (IA) <i>Paper attached</i>	Approval
<b>9.</b>	<b>* Papers for Information</b>	
A.	Internal Audit Annual Report (TG) <i>Paper attached</i>	Information
B.	Audit and Risk Committee Minutes (3 October & 9 November 2023) (PW) <i>Paper attached</i>	Information
C.	Vice-Chancellor's Recruitment Committee Minutes (23 October & 6 November 2023) <i>Paper attached</i>	Information
D.	Nominations Committee Minutes (15 November 2023) (IA) <i>Paper attached</i>	Information
E.	Senate Minutes (11 October 2023) (HL) <i>Paper attached</i>	Information
F.	<a href="#">Directors Register of Attendance</a> (TG) <i>Paper attached</i>	Information
<b>10.</b>	<b>Any Other Business</b>	
	<ul style="list-style-type: none"> <li>• Suggestions for Board Director Candidates</li> </ul>	
<b>11.</b>	<b>Dates of Next Meetings:</b>	
	Thursday 11 January 2024 – 16.00 - Virtual Coffee	
	Tuesday 6 February 2024 – 13.00 – Additional Meeting	
	Tuesday 19 March 2024 – 16.00 – Virtual Coffee	
	Tuesday 23 April 2024 – 13.00	
	Wednesday 5 June 2024 – 16.00 – Virtual Coffee	
	Tuesday 2 July 2024 – 13.00	
	Wednesday 30 October 2024 – 13.00	
	Wednesday 27 November 2024 – 13.00	

\* Papers for information are for report only and will not be discussed at the meeting. If you would like to open an agenda item for discussion, please contact the Chair and Secretary at least 48 hours prior to the meeting.